

ATCHA Board Meeting

11/14/17

Matt Herring  
Bob Klaffke  
Matt Patullo  
Ed Lees  
Matt Smith  
Mark Saylor  
Jeff Velis

Last meeting's Minutes – Approved

Matt Herring received a lot of feedback from the homecoming event. Much was positive, but main take away was the actives were not present throughout the whole weekend. The event the actives put on was good, but not up to expectations of some alumni. The house was not in the best shape on Friday night, but was cleaned sufficiently by Saturday morning.

There was a miscommunication between actives and alumni for the football game. The actives didn't realize the alumni were waiting down at the field, after an hour the alumni declared 1-0 victory by forfeit, our streak continues. Bob got lots of good pictures of alumni and actives mingling.

Concern with homecoming no longer being the most popular weekend for large groups of alumni to visit. Possibilities of selecting another weekend or setting up a different event? Herring will continue to gather feedback from both active and alumni to gauge potential future improvements.

#### **President's Report – Herring**

Updated Strap report with added committee info; drivers, deliverables, alumni and active member lists. Two goals with these additions. One, be consistent with our deliverables and being able to track KPI's and CSF's. Two, officially setup monthly committee calls with published times so that board members may join if needed.

#### **Action Items**

Lease issues. Almost all fall new members live in the following year, but there are not many that live in a second year. With the continued house improvements there should be more that live in multiple years. Need 28-30 to build house reserves, 24-25 live-ins has us breaking even. EXPEDITE, setup call or meeting to push for more live-ins.

Update on IFC suspension of social and pledging activities. Have been many reports of social issues or allegations which make their way back to the IFC and greek community in some form. IFC in meetings tonight to discuss further actions to take. Chi Phi has been in no way involved with any of the reported issues.

Herring requested ATCHA members and committee leaders to nominate one alumni for each committee.

### **B&G Update – Jeff Velis**

Doors fixed, actives expressed interests for new locks due to random people entering house, actives diligent and on top of security. Leak in slate roof previously quoted \$28k repair. Core used vendor contacts in industry and received quote for repair and gutter cleaning for \$2000 (%90 savings!!!!). Issue with cleaning crew on Fridays. Things are good, most if any issues are small.

Herring requested if possible to track changes from previous management, be able to share as success stories.

### **Financial Update – Matt Patullo**

Need to reach out for dues. Still owe for PLAID payments and national payments. From CORE perspective, maintenance costs are significantly down

### **Risk Management Update – Matt Smith**

Focus on undergrad sounding board and vulnerability matrix. Discussions with partners regarding potential situations and what gaps need closed. “We don’t know what we don’t know” tackling issues that we often don’t think about or anticipate. Distribute a list of what ifs to board, google doc creation that all can contribute to.

### **Networking and Events / EC Advisory Update – Matt Herring**

Still exploring ways to make annual call/meeting an event to attend. Setting up two networking events before the end of the year. Possibly career specific, will see what peaks undergrad interest. Discussion of former and on-going national events to be aware of.

Second annual etiquette banquet in January. Was a very successful event and undergrads that were not able to attend have expressed interest in participating this year.

### **Communications – Mark Saylor**

Starting to get bios from the graduating seniors. Would like to create email blast or newsletter to get all senior info out to the alumni. Meeting with the undergrads to create a form of update produced jointly by alumni and actives. Need undergrad input on what is relevant and what they would actually open to read.

Jeff to send out an outline of past years communications and subjects that each covered.

Next meeting December 12<sup>th</sup>